New Zealand
School Property Agency

Job description

Construction Advisor

Business Group	Technical Advisory, School Property Services
Location	Wellington
Delegations	Nil
Direct reports	Nil
Reports to	Construction Advisory Manager (Central)

We build, maintain, and manage New Zealand's school property infrastructure so children and young people can learn and thrive.

NZ School Property Agency

Established in October 2026 as a standalone Crown entity, the New Zealand School Property Agency (NZSPA) manages New Zealand's school property portfolio on behalf of the Government.

We build, maintain, and oversee school property infrastructure to ensure schools have safe, fit-for-purpose learning environments.

Our priorities

- Deliver better value for taxpayers' money.
- Improve the agency's service to schools.
- Provide greater transparency on planning and school entitlements.

For more information about NZSPA, visit our website: www.schoolproperty.govt.nz.

Role Purpose and Responsibilities

The Construction Advisor provides independent technical advice, assurance, and quality oversight across the school property portfolio. The role supports informed investment decisions, reduces risk, and improves project and asset outcomes through the provision of specialist expertise across planning, design, delivery, condition assessment, asset management, and construction activities.

Knowledge, Skills and Professional Experience

Qualifications:
Essential;

- Trade qualification, construction qualification, or equivalent industry experience.
- Current New Zealand driver's licence.

Desirable;

- Relevant tertiary qualification in construction, engineering, building surveying, architecture, project management or a related discipline.
- Membership of a relevant professional body.

Experience;

- At least 10 years construction experience is essential.
- Proven skills and experience in working with design, construction and key stakeholders

In this role you'll

- Provide technical advice and assurance across school property projects and programmes.
- Undertake condition assessments, technical reviews, inspections, and construction observations.
- Identify risks, defects, compliance issues, and opportunities to improve project outcomes.
- Support planning, design, procurement, delivery, and asset management activities.
- Work collaboratively with schools, consultants, contractors, and internal teams to achieve successful property outcomes.

- Contribute specialist expertise that helps protect asset value and improve investment decisions

What you'll bring

- Strong construction, building, infrastructure, asset management, or property experience.
- Ability to assess technical issues, manage risk, and provide practical solutions.
- Experience interpreting construction documentation, standards, and compliance requirements.
- Strong relationship management and communication skills.
- Sound judgement, professionalism, and a commitment to quality outcomes.
- A customer-focused approach and the ability to work effectively across diverse stakeholders

Equal Opportunity Statement

NZSPA is an equal opportunity employer committed to fostering a diverse, inclusive, and respectful workplace. We believe that diversity of backgrounds, experiences, and perspectives strengthens our organization and drives innovation. All employment decisions are based on business needs, job requirements, and individual qualifications, and we strive to ensure a fair and equitable recruitment and employment process.

Leadership Success Profile - Public Service Commission

Leadership matters. Strong leadership at every level in the Public Service will transform the experiences of New Zealanders. The Leadership Success Profile establishes “what good looks like” for leadership at all levels. Information about how the Leadership Success Profile is available on the Public Service Commission website. In addition, the Agency expects all leaders to role model behaviours in alignment with PSC expectations and guidelines.

Delegations and other legal requirements

Financial Delegations: Nil

People Delegation: Nil

Approvals

Date Reviewed and Approved	
Approved By	TBC